

Minutes of meeting
Medical Education Unit, UCMS and GTBH, Delhi -95

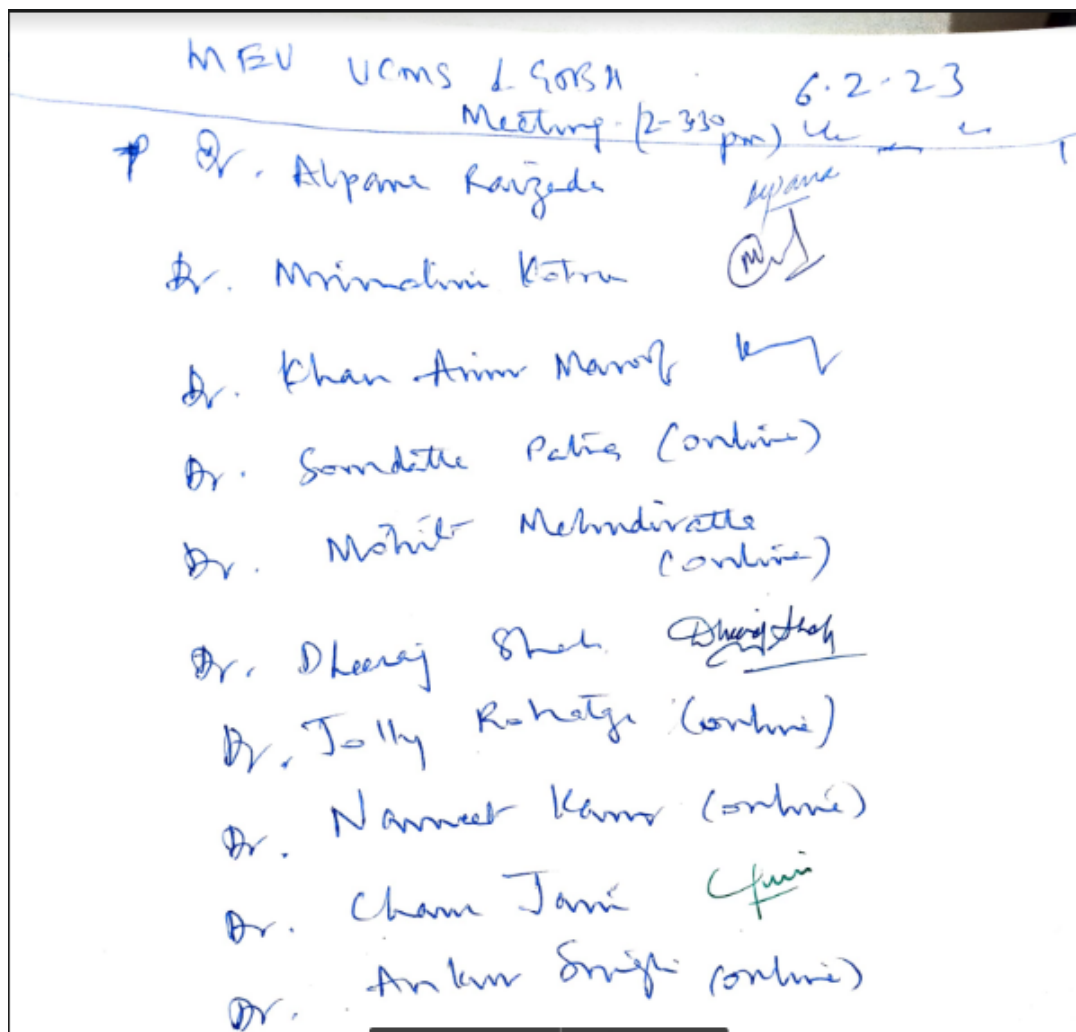
A meeting was held on 6th Feb 2023 in hybrid mode in Room 414, Fourth floor, Medical College building, UCMS and GTBH, Delhi

The following points were deliberated upon:

1. Thesis protocol writing workshop - The tentative dates decided was from 28th Feb 2023 to 3rd March 2023. (As of date of writing the minutes, the dates were finalised as 1-4 March 2023 as the Conference hall was not available on 28th Feb 2023)
It was decided that those faculty members who had earlier conducted sessions should conduct this year's sessions to maintain the quality of the workshop.
Secondly, it was decided that the Assistant Professors who joined recently should also be exposed to this program so that they can contribute more in their department as well as be ready for being future resource faculty for this workshop.
Therefore the first year postgraduate students of 2022 batch will join the workshop as participants whereas the Asstt Profs will join the workshop as observers.
The HoDs will be requested to send nominations of the first year postgraduate students and APs in their departments distributed across these four days.
It will be a one day workshop done in four batches for four days.
The Principal will be requested to provide for high tea for the workshop.
The Conference hall will be booked for the workshop.
2. Revised basic course workshop - As the number of participants per rBCW is limited to 30 participants only according to the NMC guidelines, we first will try to find out how many faculty of UCMS and GTBH has not yet participated in the rBCW. Dr Charu Jain was requested to get this estimate by asking all the faculty by sharing in Whatsapp groups of faculty. Depending upon that we will plan for the rBCW in April. Tentative dates in the first fortnight of April. As on date of writing the minutes it has been found by Dr Charu that around 45+ faculty members are yet to be trained in rBCW.
3. The MEU bulletin has to be distributed to all the faculty members of the college and also to the students. As on date of writing the minutes of the meeting, the MEU bulletin has been given to first year MBBS students. Also, it will be distributed amongst the faculty members, bundled with the inaugural issue of the UCMS Journal of Medical Sciences.
4. The Near Peer mentoring program has been kickstarted with Dr Vishakha, Dr Alpana, Dr Shilpi and Dr Satendra taking the lead. (Reporting item)
5. The Skill lab committee is now under the MEU as per the notification sent by the Principal. (Reporting item)
6. The MEU has applied for the prepaid imprest money card. Will get in the end of March or first week of April. (Reporting item)

7. The MEU will apply for the Interactive panel screen and for computerised lectern and other items required for teacher training.
8. We are yet to begin with the MEU Connect Blog and the MedTechEd students' society. Dr Ankur Singh and Dr Mohit Mehndiratta have offered to be the faculty advisors for the MedTechEd group.

The meeting ended with thanks to the Chair.



Dr Khan Amir Maroof, Dr Dheeraj Shah, Dr Charu Jain, Dr Alpana Raizada, Dr Mrinalini Kotru joined in person. Dr Jolly Rohatgi, Dr Ankur Singh, Dr Navneet Kaur, Dr Somdatta Patra and Dr Mohit Mehndiratta joined the meeting online.