



College : 22582971-74
Hospital: 22586262
Fax : 0091-11-22590495

UNIVERSITY COLLEGE OF MEDICAL SCIENCES
(University of Delhi)
& GURU TEG BAHADUR HOSPITAL,
DILSHAD GARDEN, DELHI-110 095

No. MC/Acad/2023/

Dated: 26/04/2023

OFFICE ORDER

In supersession to previous Orders, the following committees have been constituted:

CURRICULUM COMMITTEE

The Curriculum Committee will ensure that the institutional curricular plan and its delivery are aligned to and in accordance to the principles and requirements enshrined in the GMR document of NMC.

Roles & responsibilities:

- Overall in-charge of the curricular delivery
- Meets at least 4 times a year.
- Provides oversight and support of the curricular program
- Monitors the development of the timetable by the respective Curriculum Sub-Committees (CSC) and Alignment and Integration team (AIT) and approves them.
- Provides necessary authority and support for the work of the curriculum
- Responsible for preparation of reports etc. as required by the National Medical Commission (NMC).
- All members are required to undergo the Basic & Advanced Course in Medical Education as mandated by NMC.

Chairman, Principal, UCMS	Prof. Piyush Gupta
Chief coordinator Academics	Prof. Amitesh Aggarwal
Chief Co-ordinator Examinations	Prof. Chander Grover
Chair, MBBS Phase 1 & A&I Committee	Prof. Farah Khaliq
Chair, MBBS Phase 2	Prof. Sonal Sharma
Chair, MBBS Phase 3 Part 1	Prof. Sanjay Chaturvedi
Chair, MBBS Phase 3 Part 2	Prof. Amita Suneja
Chair, Skill Lab	Prof. Navneet Kaur
Coordinator, MEU & Convener, Curriculum Committee	Prof. Khan Amir Maroof
Representative, Student (CR 2019)	Mr. Gaurav Tiwari
Chair, Foundation & Electives	Prof. Satendra Singh
Chair, UG Internship Coordination Committee	Prof. Alpana Raizada
Faculty Advisor	Prof. S V Madhu
<i>Member Secretary</i>	<i>Mr. Sanjay Kumar</i>

* The Chair may co-opt respective faculty batch incharges or any other member for optimal working of the committee

CURRICULUM SUB COMMITTEES (CSC)

Roles & responsibilities:

- a. Responsible for the implementation of the curriculum in respective phase.
 - b. Meets as often as needed. Minutes of the meeting should be emailed to the Curriculum Committee within two weeks of the meeting.
 - c. Reviews competencies for the respective phase and converts them into learning objectives.
 - d. Works in aligning the curriculum as much as possible and enlisting help from other phases in creating necessary vertical integration and links.
 - e. Reduces redundancy across the phases by integrating overlapping teaching elements.
 - f. Develops learning and assessment methods for the respective phase.
 - g. Prepares the timetable for the respective phase and presents it to the CC for approval.
 - h. Collects feedback and provides student support.
 - i. Prepares timeline and flow for the annual timetable in the respective areas.
 - j. The CSC should conduct its first meeting within two weeks of intimation by the Curriculum Committee (CC) to develop the annual timetable of the respective phase. It should send the timetable to the Alignment and Integration (AI) Committee for approval/suggestions giving them at least two weeks to respond. After receiving the approval/suggestions from the A&I committee, the CSC should modify as needed and send the timetable to the CC at least three months before the beginning of the teaching of the respective phase. The CC should approve or suggest modifications as needed so that the final timetable is uploaded at least one month prior to the beginning of the respective phase teaching.
- * The Chair may co-opt respective faculty batch Incharges or any other member for optimal working any of the Sub-committees.

CSC MBBS PHASE 1

Chair & Head, Physiology	Prof. Farah Khaliq
Head, Anatomy	Prof. Renu Chauhan
Head, Biochemistry	Prof. Dinesh Puri
Member, Comm: Medicine	Prof. Rahul Sharma
Chair, Foundation committee	Prof. Satendra Singh
<i>Member Secretary</i>	<i>Dr. Shiba Ansari</i>

CSC MBBS PHASE 2

Chair & Head, Pathology	Prof. Sonal Sharma
Head, Pharmacology	Prof. Rachna Gupta
Head, Microbiology	Prof. NP Singh
Member, Medicine	Dr. Anshuman Srivastava
Member, Surgery	Dr. Himanshu Agarwal
Member, O&G	Dr. Priyanka Mathe
Member, Pediatrics	Dr. Sweta Kumari
Member, Orthopaedics	Dr. Rajesh Arora
Member, Forensic Medicine	Dr. Mahesh Chander Meena
Member, Dermatology	Dr. Kavita Bisherwal
Member, Psychiatry	Dr. Seema Rani
Member, Respiratory Medicine	Dr. Ankita Gupta
Member, ENT	Dr. Neha Verma
Member, Ophthalmology	Dr. Ankur Singh
Member, Radiodiagnosis	Dr. Rohit Sharma
Member, Anaesthesia	Dr. Michelle Gulabani
<i>Member Secretary</i>	<i>Prof. Somdatta Patra</i>

CSC MBBS PHASE 3 PART 1

Chair & Head, Community Medicine	Prof. Sanjay Chaturvedi
Head, ENT	Prof. Neelima Gupta
Head, Ophthalmology	Prof. Jolly Rohatgi
Head, Forensic Medicine	Prof. S K Verma
Member, Medicine	Dr. Shiva Narang
Member, Surgery	Dr. Himanshu Agarwal
Member, O&G	Dr. Priyanka Mathe
Member, Pediatrics	Dr. Sweta Kumari
Member, Orthopedics	Dr. Rajesh Arora
Member, Dermatology	Dr. Kavita Bisherwal
Member, Psychiatry	Dr. Seema Rani
Member, Respiratory Medicine	Dr. Ankita Gupta
Member, Radiodiagnosis	Dr. Rohit Sharma
Member, Anaesthesia	Dr. Michelle Gulabani
Member, Dentistry	Dr. Deepak Khandelwal
<i>Member Secretary</i>	<i>Prof. Rahul Sharma</i>

CSC MBBS PHASE 3 PART 2

Chair & Head, O&G	Prof. Amita Suneja
Head, Medicine	Prof. G S Ranga
Head, Surgery	Prof. Iqbal Singh
Head, Pediatrics	Prof. Anju Aggarwal
Head, Orthopedics	Prof. Aditya N Agarwal
Head, Dermatology	Prof. Archana Singal
Member, Surgery	Dr. Himanshu Agarwal
Member, O&G	Dr. Priyanka Mathe
<i>Member Secretary</i>	<i>Dr. Smita Nath</i>

CSC SKILL LAB COMMITTEE

Chair	Prof. Navneet Kaur
Co-chair	Prof. Purna Batra
<i>Coordinator</i>	<i>Prof. Sumita Halder</i>
Member, ENT	Dr. Neha Verma
Member, Pediatrics	Dr. Sweta Kumari
Member, Medicine	Dr. Anshuman Srivastava
Member, O&G	Dr. Priyanka Mathe
Member, Ophthalmology	Dr. Ankur Singh
Member, Dermatology	Dr. Kavita Bisherwal
Member, Orthopedics	Dr. Rajesh Arora
Member, Forensic Medicine	Dr. Mahesh Chand Meena

CSC INTERNSHIP COORDINATION

The committee will supervise, implement and coordinate implementation of internship training programs as per NMC guidelines including orientation programs, log book and other relevant matters.

Chair	Prof. Alpana Raizada
Member, O & G	Dr. Bhanu Priya
Member, Surgery	Dr. Deepak Kumar
Member, Community Medicine	Prof. Pragati Chhabra
<i>Member Secretary, Pediatrics</i>	<i>Dr. Rajesh Meena</i>

ALIGNMENT & INTEGRATION COMMITTEE (A&I C)

- Responsible for creating learning and assessment sessions of the Aligned and Integrated Topics (AITO) identified across phases e.g. Jaundice, Shock, Diabetes Mellitus, MIYCN, and others.
- The A&I committee should meet at least four times in a year and send the minutes of the meeting to the Curriculum Committee within two weeks of the meeting.
- Each AITO will have a team with adequate representation from the subjects involved in that Topic.
- The Committee can form teams for each of the AITO.
- Reviews competencies and develops learning objectives for the topic.
- Assigns learning objectives to each phase and teaching session.
- Develops learning and assessment methods for the AITO.
- Helps faculty with delivering session appropriately and in a collaborative manner across Phases.
- Collects feedback for the AITO.
- Provides student support.

Chair	Prof. Farah Khaliq
Member and Chair, Phase II CSC	Prof. Sonal Sharma
Member and Chair, Phase III, Part 1 CSC	Prof. Sanjay Chaturvedi
Member and Chair, Phase III, Part 2 CSC	Prof. Amita Suneja
<i>Member Secretary</i>	<i>Prof. Somdatta Patra</i>

CSC FOUNDATION COURSE, AND ELECTIVES

Chair	Prof. Satendra Singh
Member, Skill module	Prof. Sumita Halder
Member, Field visit module	Prof. Madhu K Upadhayay
Member, AETCOM module	Prof. Mrinalini Kotru
Member, Computer module	Dr. Ankur Singh
Member, Language module	Dr. Kaniyappan Nambiyar
Member, Sports module	Dr. Ranjan Chakravarty
Member, Anatomy	Dr. Deepika
Member, Biochemistry	Dr. Shiba Ansari
Member, Physiology	Dr. Shilpi Goyal
Member, Medicine	Dr. Alpana Raizada
Member, Surgery	Dr. Deepak Kumar
Member, Pediatrics	Dr. Rajesh Meena

The committee will supervise, plan and implement foundation course, and allotment of electives.


Inter Departmental Educational Activities (IDEAS) COMMITTEE

The committee will plan and implement multi-disciplinary **Inter-Department Educational Activities (IDEAS)** in the college:

Chair	Prof. Neelima Gupta
Member, Medicine	Prof. Amitesh Aggarwal
Member, Paediatrics	Dr. Sweta Kumari

Copy forwarded for information and necessary action to:-

1. The Medical Director, GTB Hospital, Delhi-110 095
2. The Head, Department of _____, UCMS.
3. The Joint Registrar, UCMS.
4. The Deputy Registrar, UCMS.
5. The Asstt. Registrar, Estab./CCS/Acad./Hostel/Gen., UCMS.
6. The Professor I/c Lecture Halls/MIU/MEU/Skill Lab, CRL/CAH, UCMS.
7. The Provost, Hostels (Boys/Girls), UCMS.
8. The Warden, Boys/Girls, UCMS.
9. The In-charge, Library, UCMS.
10. Students' Union.
11. Office Copy.


PRINCIPAL
28/4/2023