

9/4/19

From Prof.
Date

Meeting of pre-clinical phase
2-30 pm - 4-30 pm.
Chairman: Dr. Dinesh Punj (Chair)
Co-ordination Pre Clinical.

→ Dr. Neelam Varney, Dr. Mohit, Dr. Asha Yadav,
Dr. Renu, Dr. Amrit attended the meeting.

1. Dr. Dinesh Punj to mention in opening
remarks about integration.

Dr Asha Yadav also agreed that
- there is now a great overlap
and duplication between different
subject exp. Anatomy, Biochem &
Physiology -

2. Formation of committee to be
formed.

3. Actions

3. Dr. Amrit briefed about the
immediate task at hand i.e.

timetable formation / development and
uploading on College website & till
1st May 2019.

4. Prof Neelam Varney discussed about
Foundation course and suggested
that - the various activities of
Foundation course can be
allotted to various already

Everything committed and going on in
years.

E.g. - Sports → Dr. Ranjani

• Extracurricular activities → Dr. Archibong Singha
(Faculty Mr.
Cultured Society, Vans)

- Computer skills → DBM
 - Field visit to Community health center → op. Comm med HOD.
 - St. Ethnics - Ethno committee
 - On the - part & clinical
 - Skill modernization to condition.

Time-table & Committee -

1. HOD Bio Chem (Chari)
 2. HOD Anatomy
 3. HOD Physiology
 4. HOD Community Medicine
 5. Head and Teacher Incharge for the current year - 2019-2020
Chair. Doctor 2019,

Next Thursday - meeting. & Time table.
18ⁿ 1st week. meeting.

10 Sat 10 am. Foundation Come On the
Meeting

K. K. N. W. my job goes. *new* *hi*

18/4/19

Page No.	
Date:	

Meeting of preclinical phas
deptt. HODs for Interns
Phase I timetable.

Course Chaired by Dr. Dinesh Puri (HOD,
Biochemistry and convenor, Committee
Sub Committee Phase I)

Dr. Renu Chauhan, Dr. Mohit Mehmaiti,
Dr. Smriti Kelra, Dr. Amir Khan,
~~Dr. [redacted]~~, Dr. Neelam Vaniy,
Dr. Asha Yadav, Dr. S B Sharma
Dr. Rajareesh Kar.

1. The hours given by MCI was seen
as 1750 hrs which covers 11 months.
It can leaves 15 days of vacation,
& 15 days of study leave or other
activities like student fest.

2. SOL was discussed.
Dr. Asha Yadav (Phyrs) suggested
- that - Sat 2-4 pm, they would

3. Tests of Physio, Biochem & Anatomy
will be held simultaneously in
one go, so that students don't
miss other subjects classes as they
do now, when other subjects are
being done. This is a great suggestion
accepted by all.

4. OSPE was suggested by Dr Puri for all subjects in practical. It was accepted by an that exam will be decided by Deptt itself. and over a period of time, the Deptt can share their innovative extra practical exam techniques.

5. Exam time was disturbed and consensus arrived after

6. SDL - There was a confusion whether the student should be doing the activity in classroom or outside classroom in after college hour. A committee was formed at that.
a. Documentation to be done. b. Resources should be given (the
b. Faculty should supervise it. d. It should be assessed.

7. There is staff (Teaching and Non Teaching) shortage which need to be addressed. It was recommended by that this should be brought to notice of Principal. The new curriculum implementation cannot be done without adequate staff.

8. Topic were shared among departments

9. Interpretation can never be universal.

Agreement should be done:

Or Everyone agrees - but there
the depth, the width of the opinion
that agreement will be interpretation
different in certain cases.

10. Avg. F.C.

Syst. on Nov - Dec - Avg.

So Dec 10th will be Midterm exam.

Nov. end week - Midterm (I)

End Dec. end - Winter Vacation.
(Day decided later)

Feb 1 - 15. Term

April last week - 1st week May Midterm (II)

Aug. 1st 15 day - Sent up.

Aug. 3rd with writer

Nelam Farooq
18/4/19

Qasim
18/4/19

Nabeel
18/4/19

Saleem
18/4/19 going
18/4/19

Waqar
18/4/19

Jawad
18/4/19

b. A. M. Jafri

18/11/19

MBU + core curriculum Committee

Time : 2:00 pm

Venue: Committee Room, Principal Office.

The meeting was attended by :

- Dr Meera Sikka ✓ Dr A K Raychaudhuri
- Dr Pujresh Gupta ✓ Dr Renu Chankawat
- ✓ Dr Anmol Gondkar ✓ Dr Neelam Raney
- Dr Rajnish Aravothi ✓ Dr S N Bhattacharya
- Dr Akira Sharma ✓ Dr M P Singh
- Dr Mrinalini Kotru ✓ Dr Sanjay Chaturvedi
- Dr Khan Amir Maroof ✓ Dr N K Agarwal
- Dr Mohit Mehndriatta ✓ Dr Amrita Sureja
- Dr Sapna Raizada
- Dr Dinesh Puri

The meeting started with a presentation by Dr Khan Amir Maroof with Introduction to Curriculum implementation support Prog. conducted by MANC (Regional Nodal Centre) He apprised regarding

- Initial 1 mth foundation course
- Phase 1, 2 and 3 of the entire duration of Moos.
- Sub-committees are to be made for each of the foundation course and phases.
- Timetable for foundation course and Phase 1 to be uploaded on college websites before

1st May 2019.

- Dr Dinesh Puri informed that work has already been initiated for this.

Curriculum Committee to align hours of teaching as per GMER and to abide by 6 rules stated in GMER.

The role of NELL was also spelled out.

Curriculum Committee insight to be done by Institutional Quality Assurance Prog.

- Curriculum Implementation Support Prog to be conducted by the Institute itself under NCI supervision. To be attended by those trained in revised basic course workshop & AYCON.
- Skill labs by Dec. 2019 to be made in college.

~~Subject~~

~~Minister~~ & Mr. ~~Minister~~

18/4/19.

"sensitization meeting for HSS regarding the new competency based HSS curriculum"

Time : 2:30 pm

Venue: Committee room, Principal office

Attended by -

Dr Sunil Gomber

Dr P P Singh

Dr N K Agarwal

Dr M S Bhatria

Dr N P Singh

Dr Farah Khalid

Dr Neelam Verma

Dr Jolly Rethagi

Dr Renu Chauhan

Dr Smita Kaur

Dr A K Saxena

Dr Anjula Srivastava

+

Dr Sanjay Chaturvedi

All members present
for meeting at 2:00 pm.

Dr Arun Goyal

Dr Saemi Vaid

Dr Harpreet Grewal

- Meeting started with a brief on CCEP by Dr Maroof.
- Agendas for the meeting was outlined.
- It was informed that Foundation course Committee is about to be formally constituted.
- Dr Maroof discussed newer components of the proposed curriculum.
- Some concerns regarding integration of specialities were raised by Dr Gomber and clarified by Dr Puri and Dr Maroof.
- More focus on formative assessment with need

for 50% in internal assessment : A lot of committee members raised concerns regarding this and the eligibility for appearing in exams.

Dr Sarah wanted clarification on those coming through 2nd / 3rd counselling. The matter was left to Foundation course Committee.

The need for holding CISF and the milestones was spelled out. Dr Pujish Gupta expressed that now we are ~~experts~~ capable of holding the revised basic course : AETCOM.

Requisitions enshrined in GMER document were stressed upon.

- Work of pre-clinical deptt. to designate two members each for curricular sub committee.
- Need for Segment & Integration team was stressed upon.
- Immediately after end the vacation the Revised Basic Course workshop & AETCOM poll by CISF to be conducted as per Dr Pujish Gupta -
- The meet-hour to be conducted on 23rd April 2019 to deal with sensitization on the same. It was informed that the CEC hour has been quashed for this time due to NE/MIS exams.
- It was decided to conduct NEU-HI in first

week of May 2019.

- Dr Pujush urged the foundation course committee to make a comprehensive list of things required for implementation of the course.
- Dr Puri expressed that student societies like 'manchayani' etc may be involved in foundation course too.
He also stressed on need for resource persons
- Dr Sanjay Chaturvedi was concerned regarding immunity to faculty concerned who is left with new Inductees.
- Dr Shatala stressed on need for a committee from Administration side to facilitate and one person from Admin to be part of each committee. All members of meeting unanimously concurred on this.
- There were concerns regarding implementation of this due to lack of infrastructure and human resource.
- Dr Puri inquired about decision making power of the committees.
- The responsibilities of the Dean were outlined
Early clinical exposure was deliberated upon.

- Dr. Omir delineated the specific tasks to be done
- Dr. Sachna informed about the availability of a skill lab and said that the list of available items will be informed.
- Another skill lab on 5th floor, College Bldg. to be visited.
- The need for employing IT personnel along with DEOs was expressed by Dr. Sunija.
- The need for digital/online forms and training of faculty for the same.
- Template for nominations for subcommittee members to be circulated to HODs.
- Dr. Sanjay Chaturvedi enquired if NTTC trained faculty will be at par with Revised Basic course workshop + AETCON.

Dr. L. Vaid SNT. Gurol DS 18/4/19
Buvell Shell Kumar 18/4/19 U 18/4/19 Neelam Daval
18/4 18/4/19 18/4/19
 Dr. Neelam Dany Physiology M 18/4/19
MCB 18/4 Dr. Farah Chati Physiology TS 18/4
18/4/19 Dr. Sunita Kalyan Anatomy SL 18/4
 Dr. Harpreet Grewal 18/4/19 18/4/19
 Sanjay Chaturvedi 18/4/19 18/4/19
18/4/19 18/4/19
18/4/19 18/4/19

S. Sunit Sambur

Dr S.N. Bhattacharjee

Piyush Gupte
Sepana Raizade

Dr Aniru M. Pham.

Sambur.

Bhattacharjee 18/4/19
18/4/19

Gupte
Raizade

K. S. M. ✓

02/05/19

FOUNDATION COURSE COMMITTEE
MEETING

a) Page No.
b) Date:

"Finalizations of Curriculum by the Core Committee & the Curriculum Committee for M.B.B.S Foundation course"

Attendees :-

1. Dr. Prof. A.K. Jain (Chairman Formation Committee)
2. Dr. Prof. S.V. Madhu
3. Prof. A.K. Sharma
4. Dr. Prof. Shukla Desai
5. Dr. Prof. Nasir Khaliquzz
6. Dr. Prof. Renu Chauhan
7. Dr. Rakesh Sharma
8. Mr. Kshan Desai Mehta
9. Mr. Ranjeet Malhotra
10. Mr. Debanjan Singh
11. *

- * Dr. Khan has distributed the hours distributed to each discipline & the other working.
- * Major subjects in UCAS legacy, Student parent interaction and other first day activities are explained.
- * cost based & ~~gender~~ based distribution will be explained.
- * Alumni association, library will be covered.
- * Orientation in library, differs in other

visits can be completed in the first week was suggested by Dr. A. K. Jain

- * Mentoring & Student Parent interaction should be kept together suggested by Dr. A. K. Jain.
- * If library orientation and other visits are scheduled in first week then other DFBM programmes will shift in the next slot.
- * Different categories to put under first period.
- * First page calendar form has to be prepared was suggested by Dr. Jain.
- * Panel wash and other activities can be added with other activities suggested by Dr. Sarah.
- * M.B.B.S students should have practical for them such as they are new to the profession was suggested by Dr. A. K. Jain
- * ~~Batch~~ ~~not~~ BBS & BME management can ~~not~~ be distributed in batches due to large number of

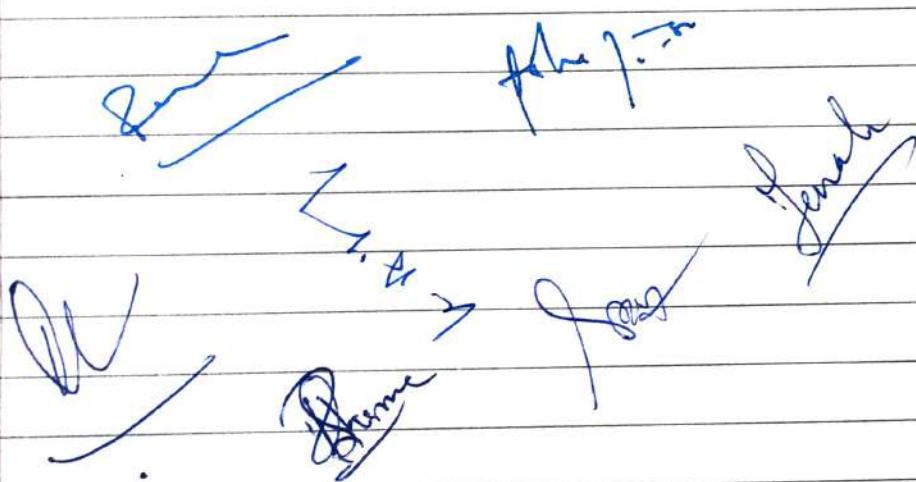
students was suggested by Dr. Arshay Singh. It will be done in two ways

- * Bio waste management to be shifted to areas suggested by BLS.
 - * BLS practical would be increased to 3 hours ~~hrs~~.
 - * Bio waste management should remain the same it is better will do BLS as \Rightarrow hotels will visit the hospital & vice versa. was suggested by Dr. A. N. Jain.
 - * BLS is common for all students hence should be split.
 - * Behavioural skills should be introduced suggested by Dr. Arshay.
 - * One more classes should be taken ^a after
 - * Introduction to medical research in interest was suggested by Dr. A. N. Jain.
- What is research, importance of research, research related to medical practice.
- * Languages have to be removed ~~from outside~~ were suggested by

Dr. N. K. Jain

- * Computer training hours should be increased up to 20 hours in high level language.
- * Few trainings should be reduced to ~~12~~ hours suggested by Dr. N. K. Jain.
- * 22nd & 23rd August lectures will be swapped.
- * Counselling to be introduced in the form of leadership qualities suggested by Mr. Arsham Singh.
- * Environment to be introduced.
- * Tripartite topics discussion to take up-
 1. Gender champion
 2. Environmental Safety
- * Plantation drive to be introduced to all D.O.B. of faculty, suggested by Mr. Arsham in form of environment sustenance units.
- * 4 hours per week for sports should be there.
- * EEE should be for 2 hours.

- * planning varaline committee should decide beauty availability and resource persons from B.C will be considered was suggested by Mr. A.N Jain.
- * On 02/05/19^(a) 02.30 P.M minimum committee will meet and finalize the time tables.



3/5/19

Curriculum Committee Meeting
for Foundation Course Timetable.

Page No. _____
Date: _____

Dr. AK Jain (Principal)

Dr. SV Mehta (Medicine)

Dr. Anil Singh (Surgery)

Dr. Sunil Agarwal (Med)

Dr. Meera Sikka (Pathology)

Dr. Mohan Singh Manohar (Comm Med)

- New Peer marking.
- New Initiatives in PG & SRs.
- (✓) promote we will add.
Principal suggested.
- RD & Students association can be involved.
- Registration will be done have to be coordinated by the Coordinators
- feasibility of hospitalisation to be explained by respective coordinators
- long-term plan - MS word, my PPT,
Mrs Basu, medical sites have planned.
- Approved by ch.
- Approved by Lohakare.
fairly late and finally
completed by S. Mehta
Coordinator

8. Four conditions

1. F. Rule Go into → CM -
Coming into Code -

2. 8 Synts Etc - Dr Anil Kapoor

3. Corpus / language - Dr A. K. Sharma

4. States - Dr Shrikant Dam.

5. Orientation → Dr Nidhan Varma

6. PDL Between - Dr Parveen Dewan.

- Web based tracking - of monitoring

- Phone T - committee mainly to
be called in Sand. bodies
and others. phone -

- Sighting can be given

Minutes of the meeting will be
sent from the Academic Section.

Mr. Sanjay,

I
K. A. I. V
27/7/19

UNIVERSITY COLLEGE OF MEDICAL SCIENCES
 MC/Acad./2019/ DILSHAD GARDEN, DELHI - 110095 6th May, 2019

Subject: Approval of Foundation Course Time-Table, MBBS 2019 Batch by the Curriculum Committee of the College.

A meeting of the Curriculum Committee comprising of the Faculty members was held on 3rd May, 2019 (Friday) at 2:00 pm at the Conference Room, 1st Floor, UCMS, to discuss/finalize the draft-Foundation Course Committee:

1.	Prof. A.K. Jain, Principal, UCMS	Chairman
2.	Prof. S.V. Madhu, Prof. I/c., Academic Activities, UCMS;	Member
3.	Dr. Dinesh Puri, Prof. & HOD of Biochemistry Prof. of Pre-clinical specialty	Member
4.	Dr. Meera Sikka, Prof. & HOD of Pathology Prof. of Para-clinical specialty	Member
5.	Dr. Sonal Sharma, Prof. of Pathology	Member
6.	Dr. R.K. Awasthi, Professor & HOD of Medicine Prof. of Medical specialty	Member
7.	Dr. Piyush Gupta, Professor of Paediatrics MEU Incharge	Member
8.	Dr. Sanjay Gupta, Professor of Surgery Prof. of Surgical specialty	Member
9.	Dr. Asha Tyagi, Prof. of Anaesthesia	Member
10.	Dr. Khan Amir Maroof, Assoc. Prof. of Community Medicine Assoc. Prof of Para-clinical specialty, and Coordinator, MEU	Convenor ✓
11.	Ms. Ujjwal Madan, Intern (Admission Batch-2014)	Member

Prof. Arun Gupta, Deptt. of Surgery and Prof. Sunil Agarwal, Deptt. of Medicine attended the aforesaid meeting in place of Prof. Sanjay Gupta, HOD Surgery and Rajneesh K. Awasthi, HOD, Medicine, respectively.

The following members could not attend the meeting:

1.	Dr. Dinesh Puri, Prof. & HOD of Biochemistry Prof. of Pre-clinical specialty	Member
2.	Dr. Sonal Sharma, Prof. of Pathology	Member
3.	Dr. R.K. Awasthi, Professor & HOD of Medicine Prof. of Medical specialty	Member
4.	Dr. Piyush Gupta, Professor of Paediatrics MEU Incharge	Member
5.	Dr. Sanjay Gupta, Professor of Surgery Prof. of Surgical specialty	Member
6.	Dr. Asha Tyagi, Prof. of Anaesthesia	Member
7.	Ms. Ujjwal Madan, Intern (Admission Batch-2014)	Member

Mr. Sanjay Kumar, Section Officer assisted the committee in its deliberation.

The Committee requested Dr. Khan Amir Maroof, Convenor to explain the Foundation Course time table effective from 2019 Batch for MBBS students.

The Convener of the Committee presented the time table which has already been discussed and approved in toto by the Foundation Course Committee in its meeting held on 2nd May, 2019 (Thursday) at 2:30 pm before the Curriculum Committee covering every aspects and components as per guidelines prescribed by the GMR 2019 issued by the Medical Council of India.

During the presentation, the discussion was held between the members of the Curriculum Committee and some changes were suggested.

UNIVERSITY COLLEGE OF MEDICAL SCIENCES
DILSHAD GARDEN, DELHI - 110095

: 2 :

The following components were discussed and also the group-wise coordinators for every component were deputed by the Committee:

Skills: For this component, Dr. Arun Gupta raised the issue regarding the logistic facility and other related consequential implication. He also emphasized for strong concept. On this issue, the Chairman of the Committee assured the others members of the committee to build the team to ask them to arrange logistic facility. Prof. Shukla Das and Prof. Bineeta Kashyap shall act as Coordinator.

Computer/language: The committee strongly emphasized to teach the 1st semester MBBS students the computer learning including its basic, word, power-point, pub-med and other useful software. The language is a communication medium between the doctors and patients which must be sensitized on regular intervals for the students. Prof. Arun Sharma has been deputed as a Coordinator.

Professional Development and ethics: The points pertaining to this component i.e. concept, behaviour attitude, time management, AETCOM, ethical/unethical behaviour were deliberated at a great length. It was informed to the Committee that Dr. Archana Singhal suggested telephonically for component for Yogic/Breathing exercises which may be introduced for the students. Dr. Arun Gupta stressed for ethical aspects. Dr Satendra Singh shall act as the Coordinator. For ethics part – Prof. Pooja Dewan will coordinate.

Sports/Extracurricular activities: This component was discussed at length and it was decided by the Committee that Prof. Archana Singhal, Prof. B.D. Banerjee and Dr. Ranjan Chakravarthy shall be the Coordinators who will chalk-out all the sports and extracurricular activities as per the time-table.

Field visit to community health centres: The Coordinators – Prof. Rajoura and Dr. Rahul Sharma, for this component.

Orientation sessions: For Orientation of students, the name of Prof. Neelam Vaney has been suggested by the Committee.

As per the GMR 2019, the attendance is mandatory (75%) for field visit to community health centres. The Coordinators – Prof. Rajoura and Dr. Rahul Sharma, for this component.

In addition to the above, the members of the Committee unanimously suggested that the concerned departments shall plan for logistic possibility and define/establish the coordinators for sub-sections.

The Curriculum Committee granted the approval to the Foundation Course Time-Table, MBBS 2019 Batch and also accorded the permission to upload onto the College website as per requirement of the Medical Council of India, New Delhi.

The meeting ended this thanks to the Chair.

Prof. S.V. Madhu, Prof. I/c.,
Academic Activities, UCMS & Member,
Curriculum Committee, UCMS

L.A. M.
Dr. Khan Amir Maroof, Assoc. Prof. of
Community Medicine
Assoc. Prof of Para-clinical specialty, and
Coordinator, MEU & Convenor,
Curriculum Committee, UCMS

Prof. A.K. Jain, Principal, UCMS &
Chairman, Curriculum Committee, UCMS

Re: Regarding Updations in SARAL ERP Software (Attendance Module)

From: Dr. Khan Amir Maroof (khanamirmaroof@yahoo.com)
To: rm@saral.in
Cc: principal@ucms.ac.in; academicucms@gmail.com; arsharma62@gmail.com
Date: Monday, June 3, 2019, 10:10 PM GMT+5:30

Sir,

Here are the minutes of the meeting held today.

Dr AK Sharma, Mr Raajesh, and Dr Amir met at 2 pm in Committee Room, Principal office on 3rd June 2019.

The following points were discussed.

1. The 1-month Foundation course will have a separate attendance module. The faculty who will take the attendance will login, then select the component such as 'orientation', 'skills', 'computer/language', 'sports' etc. and mark the attendance.

2. Phase I attendance module will comprise of the following subjects:
Anatomy, Biochemistry, Physiology, Community Medicine, Sports/ECA.

All of these, except the Sports/ECA will have further options as follows:

- i.Lecture, with an open ended option for Topic
- ii.Practical/Small group teaching/tutorial/Integrated learning, with an option for Topic
- iii.Self directed learning, with an option for Topic
- iv.AETCOM, with an option for topic
- v.Assessment, with an option for Exam details

3. It was also decided that Mr Raajesh will provide video tutorials for faculty members and admin to learn how to operate the software.

4. The department HOD will have a separate id (other than s/he has as a faculty) as an admin for the department. All edits can be made at his level for the department attendance anytime.

5. In the first 10 days of July, a demo presentation will be held in the college, in which the Principal, the curriculum committee members, the MEU members, the academic section, and the LT personnel will be involved.

6. Mr Raajesh also expressed that one or two more persons, other than Mr Prem should be given admin rights so that uninterrupted and timely updates regarding students can be made in the attendance software database.

I request Dr AK Sharma and Mr Raajesh to approve the minutes or suggest changes.

Thanks and regards,
Amir

Approved by Amir
V. A. M.

On Monday, June 3, 2019, 11:21:31 AM GMT+5:30, SARAL SOFTECH <rm@saral.in> wrote:

sir,

thanks for the confirmation,

will reach by 2pm today

regards

On Mon, Jun 3, 2019 at 11:19 AM Dr. Khan Amir Maroof <khanamirmaroof@yahoo.com> wrote:
Sir,

Please come at 2 pm today for the meeting.

Venue will be Committee room, Principal office.

This is with approval from Dr AK Sharma also.

Thanks
Dr Amir

Sent from Yahoo Mail on Android

On Mon, 3 Jun 2019 at 11:09, SARAL SOFTECH

<rnm@saral.in> wrote:

Respected Dr. Arun Ji and Dr. Amir Ji

This is further in ref. to our meeting held on 28 may 19 at Principal Sir office regarding SARAL ERP Software updates in attendance module.

As discussed, we have to schedule a meeting to discuss in detail regarding new requirements related to batch starting from 2019.

Request to kindly let me know your suitable date and time for the same.

Regards

- Raajesh Malhotra

SARAL Computers Pvt. Ltd.

Phone:+91 9871204941, +91 9350708581

email: rnm@saral.in, saralindia@gmail.com [web-site: www.saralindia.com](http://www.saralindia.com)

skype-id: saral.raajesh

****Developing Desktop / WEB Application ERP Software for Educational Institutions like Schools, Engg. Colleges, Dental College & Hospitals, Medical Professionals like Dentist, Gyneecologist, General Practitioners, Ophthalmologist and for Manufacturing Industries & Traders etc. SINCE 1990.....

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****Developing Desktop / WEB Application ERP Software for Educational Institutions like Schools, Engg. Colleges, Dental College & Hospitals, Medical Professionals like Dentist, Gyneecologist, General Practitioners, Ophthalmologist

Curriculum Committee Meeting
UCMS and GTB Hospital, Delhi
Minutes of the meeting
(Approved on email)

The curriculum committee meeting was held on 11th January 2020, Monday, 2.45 pm in the Committee room of Principal office. The Chairpersons of Foundation course, phase I and Phase II Curriculum Subcommittees were also invited to the meeting. The following members attended the meeting. Attendance signatures is attached along with.

1. Dr SV Madhu (Faculty Incharge, Academic Affairs) – chaired the meeting as per the approval of the Principal, Chairman, Curriculum Committee
2. Prof Shukla Das (Chair, Phase II Curriculum Subcommittee)
3. Prof Dinesh Puri (Chair, Phase I Curriculum Subcommittee)
4. Prof Neelam Vaney (Chair, Foundation Course Committee)
5. Prof Rachna Gupta (Member, Curriculum Committee)
6. Prof Amitesh Agrawal (in place of Prof Rajnish Avasthi, Member Curriculum Committee)
7. Prof Khan Amir Maroof (Convener, Curriculum Committee)

The following members could not attend the meeting due to other committee pts: Prof AK Jain, Prof Sanjay Gupta, Prof Rajnish Avasthi, Prof Navneet Kaur

The following deliberations/ discussions happened during the meeting:

1. Timetable phase II - status review as per NMC guidelines – Dr Shukla Das, Ct airperson, Phase II Curriculum Subcommittee mentioned that she will submit the final timetable to the Curriculum Committee for phase II MBBS for 2019 batch, modified as per the latest guidelines, by the end of this week. The duration of the 2019 MBBS admission batch has been reduced to 10 months duration, due to COVID-19 restrictions. Due to the reduced time period available, it was decided that there will be no vacation for the students during their phase II MBBS course, for this batch.
2. Timetable phase I (2020 admission batch MBBS) – As per the NMC email received through the Regional NMC coordinator at MAMC, Delhi, the foundation course will not be held this year. The Foundation course sessions need to be done along with phase I timetable by adding extra hours in the first 4 months of the MBBS course. Dr Dinesh Puri (Chairperson, Phase I, Curriculum Subcommittee) will present the timetable within ten days. i.e. by 21st January 2021 to the Curriculum Committee. It was decided that due to the reduced duration of phase I due to COVID-19 related changes, there will be no vacation for students during their phase I course.
3. Skill training committee- Faculty nominations, one from each of the following³ departments i.e. Surgery, Anaesthesia, Medicine, Pediatrics, Orthopedics, Gyneecology and Obstetrics, Forensic Medicine, Dermatology as most of these have certifiable skills in the CBME curriculum -- for inclusion in Skill lab and training committee will be invited by email

to the Head of these departments. A period of one week will be given to send the nominations. This will cover the major clinical departments. For representation from phase I and phase II MBBS departments, it was decided that the Chairperson phase I Curriculum subcommittee and Chairperson, phase II Curriculum Subcommittee will be included in this. The chairperson of this Skill training Committee will be decided once the nominations are received from all departments mentioned above. This committee once formed, will be for a tenure of one year from its date of formation and the committee constitution will be reviewed by the Curriculum Committee after one year.

4. Alignment and Integration committee – It was decided that at present a committee comprising of the following will constitute the Alignment and Integration committee.

- a. Chair, Phase I Curriculum Subcommittee
- b. Chair, Phase II Curriculum Subcommittee
- c. Chair, Phase III, Part 1, Curriculum Subcommittee
- d. Chair, Phase III, Part 2, Curriculum Subcommittee
- e. MEU representative
- f. Faculty in-charge, Academic Affairs

This committee once formed, will be for a tenure of one year from its date of formation and the committee constitution will be reviewed by the Curriculum Committee after one year.

5. Any other agenda with the permission of the chair - The following modifications were suggested in the constitution of the Curriculum Committee.

- a. Dr Dheeraj Shah to be included in the Curriculum Committee in place of Dr Piyush Gupta, as Prof. Piyush Gupta has expressed his inability to continue with the Curriculum Committee. Dr Dheeraj Shah has attended the rBCW+AETCOM, CISP 1 and CISP 2 workshops.
- b. Dr Sonal Sharma to be included in the Curriculum Committee in place of Dr Meera Sikka. Dr Meera Sikka has superannuated. Dr Sonal Sharma has attended the rBCW+AETCOM and CISP 1 workshops.
- c. Mr Ramanish Bandhu Gupta to be included in the Curriculum Committee as the Student Representative as Dr Ujjwal Madan's internship is over now and she can't continue to be a part of Curriculum committee.

The meeting ended with thanks to the Chair.

	Dr SV Madhu Faculty i/c, Academic Affairs	Prof AK Jain Chairman, Curriculum committee and Principal, UCMS
--	--	--

Attachments:

1. Curriculum Committee constitution, UCMS and GTBH Delhi (3 March 2020)
2. NMC guidelines regarding the Foundation course of phase I for MBBS 2020 and duration of phase II for MBBS 2019 batch, received by email through the NMC regional coordinator at MAMC Delhi
3. Attendance sheet of Curriculum Committee meeting

NIMS & SOB Hospital Delhi
N 11 Jan 2020

	Name	Signature
1.	Dr. Neelam Varey	Dr. 11/1/21
2.	Dr. Divish Puri	
3.	Dr. Shweta Das	SDas 11.1.2021
4.	Dr. Rachna Gupta	Rachna 11/01/2021
5.	Dr. Kham Amin Maroof - K.A.	
6.	Dr. Shweta Das	
7.	Dr. Amritpal Singh Divish Puri	Amritpal 11/1/21 Date
8.	Dr S. V. Nandini	S.V.N 11/1/21

Office of the Curriculum Committee
UCMS and GTB Hospital, Delhi-95

Dated: 18th Jan 2021

To,
The Principal
UCMS and GTB Hospital
Delhi-95

Subject: Reconstitution of the Curriculum Committee- UCMS

Sir,

This is with respect to the Curriculum committee meeting held on 11th Jan 2021, the minutes of which is enclosed.

Two faculty members and one student representative need to be added to the committee, in view of three members leaving the committee due to reasons such as tenure completion etc.

The committee proposed the names of Dr Dheeraj Shah (Professor, Dept of Pediatrics), Dr Sonal Sharma (Professor, Dept of Pathology), and Mr Ramansh Bandhu Gupta (Intern, Student representative) in lieu of Dr Piyush Gupta, Dr Meera Sikka and Ms Ujjwal Madan. Both the faculty members recommended above have done the revised basic course +AETCOM workshop and also the CISP workshop.

This is submitted for your approval.

Please do the needful.

Thanking you

Yours sincerely



Dr Amir Maroof Khan
Convener
Curriculum Committee
UCMS and GTBH
Delhi

Curriculum Committee Meeting
UCMS and GTB Hospital, Delhi
Minutes of the meeting

(Approved on email)

The curriculum committee meeting was held on 11th January 2020, Monday, 2.45 pm in the Committee room of Principal office. The Chairpersons of Foundation course, Phase I and Phase II Curriculum Subcommittees were also invited to the meeting. The following members attended the meeting. Attendance signatures is attached along with.

1. Dr SV Madhu (Faculty Incharge, Academic Affairs) – chaired the meeting as per the approval of the Principal, Chairman, Curriculum Committee
2. Prof Shukla Das (Chair, Phase II Curriculum Subcommittee)
3. Prof Dinesh Puri (Chair, Phase I Curriculum Subcommittee)
4. Prof Neelam Vaney (Chair, Foundation Course Committee)
5. Prof Rachna Gupta (Member, Curriculum Committee)
6. Prof Amitesh Agrawal (in place of Prof Rajnish Avasthi, Member Curriculum Committee)
7. Prof Khan Amir Maroof (Convener, Curriculum Committee)

The following members could not attend the meeting due to other commitments: Prof AK Jain, Prof Sanjay Gupta, Prof Rajnish Avasthi, Prof Navneet Kaur

The following deliberations/ discussions happened during the meeting:

1. Timetable phase II - status review as per NMC guidelines – Dr Shukla Das, Chairperson, Phase II Curriculum Subcommittee mentioned that she will submit the final timetable to the Curriculum Committee for phase II MBBS for 2019 batch, modified as per the latest guidelines, by the end of this week. The duration of the 2019 MBBS admission batch has been reduced to 10 months duration, due to COVID-19 restrictions. Due to the reduced time period available, it was decided that there will be no vacation for the students during their phase II MBBS course, for this batch.
2. Timetable phase I (2020 admission batch MBBS) – As per the NMC email received through the Regional NMC coordinator at MAMC, Delhi, the foundation course will not be held this year. The Foundation course sessions need to be done along with phase I timetable by adding extra hours in the first 4 months of the MBBS course. Dr Dinesh Puri (Chairperson, Phase I, Curriculum Subcommittee) will present the timetable within ten days. i.e. by 21st January 2021 to the Curriculum Committee. It was decided that due to the reduced duration of phase I due to COVID-19 related changes, there will be no vacation for students during their phase I course.
3. Skill training committee- Faculty nominations, one from each of the following departments i.e. Surgery, Anaesthesia, Medicine, Pediatrics, Orthopedics, Gynaecology and Obstetrics, Forensic Medicine, Dermatology as most of these have certifiable skills in the

B-A-M

1

CBME curriculum -- for inclusion in Skill lab and training committee will be invited by email to the Head of these departments. A period of one week will be given to send the nominations. This will cover the major clinical departments. For representation from phase I and phase II MBBS departments, it was decided that the Chairperson phase I Curriculum subcommittee and Chairperson, phase II Curriculum Subcommittee will be included in this. The chairperson of this Skill training Committee will be decided once the nominations are received from all departments mentioned above. This committee once formed, will be for a tenure of one year from its date of formation and the committee constitution will be reviewed by the Curriculum Committee after one year.

4. Alignment and Integration committee – It was decided that at present a committee comprising of the following will constitute the Alignment and Integration committee.
- a. Chair, Phase I Curriculum Subcommittee
 - b. Chair, Phase II Curriculum Subcommittee
 - c. Chair, Phase III, Part 1, Curriculum Subcommittee
 - d. Chair, Phase III, Part 2, Curriculum Subcommittee
 - e. MEU representative
 - f. Faculty in-charge, Academic Affairs

This committee once formed, will be for a tenure of one year from its date of formation and the committee constitution will be reviewed by the Curriculum Committee after one year.

5. Any other agenda with the permission of the chair - The following modifications were suggested in the constitution of the Curriculum Committee.
- a. Dr Dheeraj Shah to be included in the Curriculum Committee in place of Dr Piyush Gupta, as Prof. Piyush Gupta has expressed his inability to continue with the Curriculum Committee. Dr Dheeraj Shah has attended the rBCW+AETCOM, CISP 1 and CISP 2 workshops.
 - b. Dr Sonal Sharma to be included in the Curriculum Committee in place of Dr Meera Sikka. Dr Meera Sikka has superannuated. Dr Sonal Sharma has attended the rBCW+AETCOM and CISP 1 workshops.
 - c. Mr Ramansh Bandhu Gupta to be included in the Curriculum Committee as the Student Representative as Dr Ujjwal Madan's internship is over now and she can't continue to be a part of Curriculum committee.

The meeting ended with thanks to the Chair.



Dr Amir Maroof Khan
Convener, Curriculum Committee
UCMS and GTB Hospital,
Delhi-95

Attachments:

- 1. Curriculum Committee constitution, UCMS and GTBH Delhi (3 March 2020)
- 2. NMC guidelines regarding the Foundation course of phase I for MBBS 2020 and duration of phase II for MBBS 2019 batch, received by email through the NMC regional coordinator at MAMC, Delhi
- 3. Attendance sheet of Curriculum Committee meeting



UNIVERSITY COLLEGE OF MEDICAL SCIENCES
(UNIVERSITY OF DELHI)
& GURU TEG BAHADUR HOSPITAL
DELHI-110 095

MC/Acad./2019/

NOTICE

The Principal, UCMS has re-constituted a Curriculum Committee in the College comprising of the following faculty members for monitoring and implementation of ATCOM (Attitudinal and Communication Competencies) as per direction and requirement of the Medical Council, New Delhi:-

1. Prof. A.K. Jain, Principal, UCMS
Chairman
2. Dr. Dinesh Puri, Prof. & HOD of Biochemistry
Member
Prof. of Pre-clinical specialty
3. Dr. Meera Sikka, Prof. & HOD of Pathology
Member
Prof. of Para-clinical specialty
4. Dr. Piyush Gupta, Professor of Paediatrics
Member
MEU Incharge
5. Dr. Sanjay Gupta, Professor of Surgery
Member
Prof. of Surgical specialty
6. Dr. R. Awasthi, Professor & HOD of Medicine
Member
Prof. of Medical specialty
7. Dr. Rachna Gupta, Professor & HOD of Pharmacology
Member
Prof. of Para-clinical specialty
8. Dr. Navneet Kaur, Prof. of Surgery
Member
Prof. of Surgical specialty

✓ Dr. Khan Anir Maroof, Assoc. Prof. of Community Medicine
Convenor _____
Assoc. Prof of Para-clinical specialty, and Coordinator, MEU

As per the MCI direction, the members of the Committee must attend ATCOM (Attitudinal and Communication Competencies) sensitization programme and revised Basic Workshop to be organized at the MCI Regional Centre, Maulana Azad Medical College, New Delhi-110002.

PRINCIPAL

Copy to for information and necessary action to:

- 1) The Member concerned;
- 2) Dr. Devender Kumar, Professor of Obstet. & Gynae. & Convenor MCI Regional Centre;
- 3) Dr. Maulana Azad Medical College, Bahadur Shah Zafar Marg, New Delhi-110002;
- 3) The Asstt. Registrar, Principal's office, UCMS.

Curriculum Committee,
UCMS and GTB Hospital, Delhi-95
Minutes of meeting

The meeting was held on 27th January 2021 from 2 pm to 4 pm.

The following faculty members attended the meeting. Faculty coordinators of the Foundation course, Phase I and Phase II Curriculum Subcommittees were also invited to attend the meeting.

Prof AK Jain – Chairman, Curriculum Committee - 

Prof SV Madhu – Faculty i/c Academic affairs, and Member - 

Prof Rajnish Avasthi – Member - 

Prof Sanjay Gupta – Member - 

Prof Asha Tyagi – Member - 

Prof Navneet Kaur – Member - 

Prof Dheeraj Shah – Member - 

Prof Rachna Gupta – Member - 

Prof Neelam Vaney – Coordinator, Foundation Course orientation -

Prof Dinesh Puri – Coordinator, Phase I Curriculum Subcommittee –

Prof Shukla Das – Coordinator, Phase II Curriculum Subcommittee -

Prof Amir Maroof Khan – Convener, Curriculum Committee - 

The Principal chaired the meeting.

The agenda of the meeting was to update regarding the Foundation course and Phase I timetable of MBBS 2020 admission batch students which starts from 2nd Feb 2021.

The following deliberations took place.

1. It was informed that the Foundation course timetable is ready. Due to the reduced duration of MBBS Phase I which includes Foundation Course, it was found that the Foundation course could not be made more than 125 hours. If the hours of this would have been increased,

then it would reduce the time duration needed for the preclinical subjects in Phase I. Therefore, this timetable was approved by the committee.

2. The phase I timetable of MBBS 2020 batch was prepared and presented in the meeting. It was found that the calculation of hours needed to be done. The committee requested the Chair, Phase I Curriculum Subcommittee to check and make changes as needed and submit to the Curriculum Committee within two days.



Dr Amir Maroof Khan
Convener, Curriculum
Committee



Dr SV Madhu
Faculty i/c, Academic
Affairs



Prof AK Jain
Chairman, Curriculum committee
and Principal, UCMS

Phone III Committee 16.2.2021 UGMS & PGSM Deemed
under - the Chairmanship of the Principal
Administrator

Chairman Dr. S.V. Nandur Page No. 001

1. Dr. Deepika Pandhu Pandhu
2. Dr. S.V. Nandur Nandur
3. Dr. Saval Shaeri Saval
4. Dr. SHRUTI SRIVASTAVA Srivastava
5. Dr. Seema Jain Jain
6. Dr. Shrikant Desai Desai
7. Dr. Saranya Gopalkrishnan Gopalkrishnan
8. Dr. Parul Sharma Parul
9. Dr. Niharika Joshi Joshi
10. Dr. Richa Sofani Sofani
11. Dr. RASMIT Rasmit
12. Dr. Ridhige Hegde Hegde
13. Dr. Rajesh Ch. Nithe Nithe
14. Dr. Dheeraj Shah Dheeraj
15. Dr. Kishid Dr. K. Kishid
16. Dr. Omnik Nekh Nekh
17. Dr. Vaishnavi Marwari Marwari
18. Dr. Vaishnavi Marwari Marwari
19. Dr. Ar. Ar. Jain Jain Chairman Administrative Committee Ugms & Pgsm Dept.

Dated: 16 Feb 2021

The following members attended the meeting:

Prof AK Jain – Chair, Curriculum Committee, Principal UCMS

Prof Sanjay Gupta – Dept of Surgery

Prof SV Madhu – Dept of Endocrinology

Prof Shukla Das – Dept of Microbiology

Prof Dheeraj Shah – Dept of Pediatrics

Prof Deepika Pandhi – Dept of Dermatology

Prof Sonal Sharma – Dept of Pathology

Prof Shruti Srivastava – Dept of Psychiatry

Prof Aditya Aggarwal – Dept of Orthopaedics

Prof Seema Jain- Dept of Pharmacology

Prof Rahul Sharma – Dept of Community Medicine

Prof Nadeem Tanveer – Dept of Pathology :-

Dr Kuldeep Kumar – Dept of Medicine

Dr Rashmi – Dept of Gynaecology and obstetrics

Dr Smita Nath – Dept of Medicine

Dr Rajesh Kr Meena – Dept of Pediatrics

Dr Rishi Solanki – Dept of Forensic medicine

Prof Khan Amir Maroof – Convener, Curriculum Committee – *K. A. M.*

The following deliberations took place.

Agenda 1: Action points for phase II timetable as per the checklist received from the NMIC

1. Alignment of the competencies of phase II subjects. The respective dept should see to it that the phase 2 dept are teaching similar topics (organ systems/diseases) around the same time.
2. AITO slots to be highlighted in the timetable. The topics to be focused are Anemia, Fever, Jaundice, Shock, Tuberculosis, Diabetes Mellitus
3. At the end of each clinical posting there should be mention of Formative assessment and feedback in the timetable. At the end of each topic wise block of lectures, please mention Formative assessment in the last lecture slot, and Feedback in the first lecture slot, when the next topic wise block of lecture series begin.

4. Provision of slots for sports/extracurricular activities in the timetable

5. All dept to include pandemic module related competencies as per the NMC pandemic module.

6. Excel sheet month wise for phase II MBBS satisfying number of hours

7. Photographs of skill labs and the list of skill training related items in them.

8. As per the student doctor method of teaching learning in clinical postings, it is requested that the clinical departments put some slots focusing on communication and patient education. At present, history taking and clinical examination is mentioned in clinical postings. The respective dept should also see to it that in the second phase the students during the clinical postings should be involved in History taking, clinical examination, communication and patient education as per the GMER 2019 gazette. Please refer to the document for more clarification.

This is to be submitted by respective faculty representatives of various departments/subjects to Prof Shukla Das (Chair, Phase II Curriculum subcommittee) by Friday, 19.2.21.

The next meeting of curriculum committee will be held on Monday 22nd Feb 2021 at 2 pm.

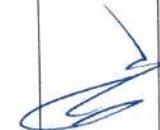
The college must send this to the NMC Regional centre by 25th Feb for monitoring and final approval for upload to the college website.

Agenda 2: other points discussed with permission of the Chair.

1. Each dept should develop their logbook for MBBS students admitted under the CBME Curriculum.
2. The phase III (part 1) and the phase III (part 2) curriculum subcommittees should begin their consultations to plan the timetable, logbook, assessment, alignment, and integration etc regarding their respective phases.
3. Alignment and integration committee should be formed.
4. Skill lab and training - MBBS - committee should be formed.

5. It was informed to the house that the first revised basic course workshop will be held for those faculty members who attended CISP 2 but could not do rBCW during the Covid pandemic period. As per NMC guidelines, their CISP 2 certificates can be given only after they have attended the rBCW. After that a series of rBCW will be conducted for other faculty too.

The meeting ended with thanks to the chair.

			
Prof AK Jain Principal and Chairman Curriculum Committee, UCMS and GTBH	Prof SV Madhu Faculty incharge Academic Affairs UCMS and GTBH	Prof Khan Amir Maroof Convenor Curriculum Committee UCMS and GTBH	Prof Shukla Das Chairperson Phase II Curriculum Subcommittee UCMS and GTBH

UCMS & GOSH Delhi - 91 -
Phone 11 Cunneckham
Meeting - Timetable.
Date 23/2/2021

Attendance.

Name

Signature

1. Dr. S. V. Madhu 
2. Dr. Shikha Das 
3. Dr. Sonal Sharma 
4. Dr. Aditya Agarwal 
5. Dr. Amit Srivastava 
6. Dr. Mahesh Chandra Meena 
7. Dr. Rakesh Sharma 
8. Dr. Seema Jain 
9. Dr. Ruchira Gupta 
10. Dr. Smriti Nath 
11. Dr. Rasmi 
12. Dr. Kuldip Kaur 
13. Dr. Neeru Kaur 
14. Dr. Sarjary Gupta 
15. Dr. Deepika Pandhi 
16. Dr. Shilpi Srivastava 
17. Dr. Purnima Arora 

Prof. Dr. Medha shared the meeting -

The agenda of the meeting was to share the comprehensive of the plan 11 Misses twinable for missed 2019 admissions batch.

The checklist sent by NMC was discussed point wise and those points which were found lacking last time were

highlighted (highlighted will be implemented by 25/2/2021).

The fourth bullet will be implemented by 25/2/2021.

a. The Project Sheet regarding the number of hours spent - Both equal. Sheets as derived by the time was measured and kept ready.

b. i. The Pandemic module was running in the last month earlier. The robbery at the shelter and found that the pandemic module phase III neither stops have been covered and included in the timetable.

c. The class lets related photographs were also ready now to be uploaded.

d. In the footnote regarding Card - 9 reflected changes in the timetable it was divided and denotes the use first mention of theory and practical teaching will be conducted following the norm of Card appropriate behaviour!

e. The home was informed the each day should begin preparing three lunches for students as per time guideline

f. It was also informed that Phase III part 1 when after year 2 examination commences will be necessary to begin their planning for another and other

teaching learning & assessment activities

The meeting ended with thanks to
the chair

|
Dr. Manjiri Marwari

Convenor

Curriculum Committee

UCA&L SOBN Dated - 9/

17th Aug 2021

Page No.	
Date:	

Curriculum Committee meeting

1. Dr. AK Jain —
2. Dr. SV Mehta — ✓
3. Dr. Navneet Kaur — Abs
4. Dr. R. Aravathi — Absent
5. Dr. Dinesh Puri — Absent
6. Dr. Radhika Gupta — ✓
7. Dr. Ishaan Anirudh Manohar — Absent
8. Dr. Dhruv Shah — Deputation

Agenda:

1. Re-constitutions of Curriculum subcommittees. (CSC)

- Phase I CSC - Dr. Dhruv Shah to replace Dr. Pujitha Gupta as MEC faculty in charge.
- phase II — OR CSC
- phase III part -I - CSC - Dr. Arun Singh has applied for VRS. So Prof. Jolly Rohtaj will be chairperson of the committee. Dr. Reham ul Haq to be replaced by Dr. Manish Chaddha as Dr. Reham has left the institution. For Comm Med, a nominee of MoD Comm Med will be added as Dr. AK Sharma has gone in deputation.
- phase III part II CSC - Dr. Reham ul Haq to be replaced by Dr. Manish Chaddha (ortho)

- one BRT draft ~~100~~ minutes to be added to phase III part I CSC.
 - Phase II subjects confirmation (CBME) should be approved by Delhi University, Noida, Patna, Pharmacology subjects.
Dr. Shrikha Ds. to coordinate. Told by The Principal.
 - Phase III part I Timetable should be developed by 15th October 2021. Immediately commence meeting and finishing by Oct 2021.
- Phase III part II subcommittee will have to meet in Sept 2021 and in the meeting, Chair & Co-Chair + of phase I & phase II & CSC will be invited to share their experiences of knowledge development and other implementation of CBM E.

→ The newly constituted AIF Alignment & Integration Committee should convene a meeting to oversee the alignment & integration of various phases of translation & monitor different activities in the domain & finalise the recommendations.

→ Logbook -

- Pediatrics: mainly shorter
- Pharmacy dept has just
- very certificate companies

→ To check - the NMC requirement for signature of Head of institution, in whether this is mandatory or not?

Dr. Arun to check this.

- Dr. Arun to do the following committees
 - Phase I Communication subcommittee (CSC)
 - Phase II part-I - CSC
 - Phase II part-II - CSC
 - Alignment & Integration Committee

need to be notified after
making the changes as de-
mentions above and will
be the new designation
current designation of the
factory.

The meeting ended with thanks
to the chair.

I
K. A. Mar
17/8/2021

Umesh & GBS Hospital, DELHI
Innovation Committee Meeting
17.12.2021



Name

Sign.

1. Prof. SV Madhu

SV

2. Prof. Dheeraj Shah

Dheeraj

3. Dr. Rekha Gupta

RG

4. Somdatta Palia

Somdatta

5. Dr Jolly Rathodgi

Jolly Rathodgi

6. Dr Sonal Sheeme

Sonal Sheeme

7. Dr Shrikala Das

Shrikala Das

8. Dr Navneet Kaur

Navneet Kaur

9. Prof. Amikesh Agarwal

Amikesh Agarwal

10. Dr. Pavan Anirudh Manohar

Pavan Anirudh Manohar

Minutes of meeting emailed for
approval - Approved on email
21.1.22

B. P. R.

Minutes of meeting

Curriculum committee, UCMS and GTB Hospital, Delhi

17th Dec 2021, 2 pm, Committee Room, Principal Office

Dr SV Madhu, Dr Navneet Kaur, Dr Shukla Das, Dr Amitesh Agarwal, Dr Jolly Rhatgi, Dr Dheeraj Shah, Dr Sonal Sharma,

meeting. Dr SV Madhu chaired the meeting.
Dr AK Jain, Dr Sanjay Gupta, Dr Dinesh Puri, Dr R Avasthi, Dr Asha Tyagi, and Mr Parmanish Bandhu

Gupta could not attend the meeting due to exigency.

Agenda of the meeting:

1. Review the MBBS phase III part 1 course timetable for 2019 batch submitted by the Curriculum subcommittee Phase III, Part 1 to the Curriculum Committee UCMS and GTBH.
2. Any other issue with the permission of the Chair

The following points were deliberated, and action points noted.

1. The Curriculum Committee acknowledged and appreciated that the phase III part 1 MBBS subcommittee has developed the yearly timetable despite the Covid related disruption and taking into consideration of the requirements of the fourteen subjects.
2. The committee was briefed about all the components of the timetable and the discussion was on the lines of the timetable related checklist which has to be submitted to the timetable monitoring committee of the NMC.
3. The terminal exams would have theory component only. The practical marks to be included in the internal assessment will be from the Clinical Posting, laboratory posting, and skill assessments conducted during small group teaching sessions.
4. Due to reduction of the teaching duration from 13 months to 10 months because of COVID-19, the Community Medicine clinical posting has to be reduced from six to four hours.
5. The Clinical posting timetable submitted by the departments must include dedicated day/s for Formative assessment and feedback. This time can also be used to check the logbooks.
6. The following departments i.e. Medicine, Surgery, Gynae and Obstetrics, Pediatrics, to submit 2-3 competencies to teach using Student Doctor method of learning. Other clinical departments can also decide to teach certain competencies by Student Doctor method.
7. The timetable will be forwarded to Alignment and Integration committee to review the timetable and suggest modifications to be done regarding alignment and integration in it.
8. Casualty posting – This is a new clinical posting introduced under CBME. Dedicated slot has been allotted in the time table for this. It was decided that the students will be posted in Medicine emergency, Surgery emergency, Orthopaedics emergency, Gyna2 and obstetrics Emergency, Pediatrics emergency. The attendance records of this posting can be either maintained by the respective departments or the departments will share the attendance with the Academic section. This has to be followed up in the next curriculum committee meeting.
9. The AITO (alignment and integration topics) competencies must be given by the department, and it has to be marked in the timetable.
10. The timetable prepared till now will be shared with National Medical Council and as and when the modifications are made and the feedback received, the timetable will be reviewed by the Phase III part 1 Curriculum subcommittee.

11. Feedback from Dr Shukla Das, Chairperson, Phase II curriculum subcommittee has been shared. The main actionable point was that the clinical departments need to conduct internal assessment examinations as mandated by the National Medical Commission. Due to COVID-19 related disruption of the classes, the clinical departments could not conduct terminal examinations.

The meeting ended with thanks to the Chair.



21/1/2022

Foundation — Gauri and Mani Unnithan
Subcommittee Meeting - MSB 2022

UCMS & GMHS Hospitals
Date: 4.02.2022

Name

1. Dr. Neelam Varay —
Gauri
Neelam Varay
2. Dr. Archana Gangal —
Neelam
Rungad
3. Dr. Icham Singh, Manu —
Manu
4. Dr. Reenu Chawhan —
Reenu
Chawhan
5. Dr. Hinalini Kotru —
Hinalini
Kotru
6. Dr. Rafat Ahmed —
Rafat
Ahmed
7. Dr. Farah Khatri —
Farah
Khatri
8. Dr. Rupna Saha —
Rupna Saha
Rupna Saha
4.2.22
9. Dr. Jomdallie Poria —
Jomdallie
Poria
10. Dr. S. K. Bhosri —
S. K. Bhosri
11. Dr. Shikha Das —
Shikha
Das
12. Dr. Bimla Kashyap —
Bimla
Kashyap
13. Dr. Ranjana Chakrabarti —
Ranjana
Chakrabarti

Fees
on 10/02/22

Minutes of the meeting: Alignment Integration committee of UCMS and GTB Hospital, Delhi :-
January, 2022

The committee members met on 7th January, 2022, 12pm at the conference room of principal's office to discuss the time table of phase III part I.

The following members attended the meeting.

Dr S V Madhu

Dr Jolly Rohatgi

Dr Navneet Kaur

Dr O P Rajora

Dr Somdatta Patra

The following points were discussed:

1. The phase III part I time table to reflect subject topics (along with the competency, number), vertical or horizontal integration and AITo components in the prepared time table. Presently topics are mentioned by departments of ENT and Dermatology.
2. AITo teams to be formed for the 6 topics already decided by the curriculum committee. For the topics, "jaundice" & "shock" department of Surgery and "anemia", "fever", "tuberculosis" and "diabetes mellitus" department of Medicine may be the leading department. The leading departments should coordinate with other relevant departments and form teams for developing modules/integrated sessions for the mentioned topics.
3. Each AITo team while developing the session plan should mention the objective and assessment.
4. The convener, alignment integration committee to request HOD Surgery and Medicine to nominate at-least one faculty, to lead each one such mentioned topic team.
5. The committee to meet on 21st January (tentatively) to review the progress

The M&M were formulated via mail
approvals have been obtained via e-mail

Sudal-
Dr Somdatta
Raj

copy to:
Dr. Amrit. N. Khan, Convener, curricular
Committee.

CM 1130 3/22

To
The HOD
Department of Surgery
UCMS & GTBH
Delhi-95

29th January, 2022

Sub: request for nomination of faculty members for formation AITo teams for the topics "Jaundice" and "Shock"

Sir,

This is in reference to our discussion dated 28th January, 2022 about formation of alignment integration topic (AITo) team. The curriculum committee of college has decided 6 topics for developing a integrated teaching programme/sessions in accordance with undergraduate CBME curriculum as prescribed by NMC

As per the meeting held by AI Committee for medical undergraduate training on 7th January, the department of Surgery may be the leading department for the topics "Jaundice" and "Shock".

You are therefore requested to nominate 2 faculty members, one each to lead the mentioned topic teams. The nominated faculty members have to coordinate with other relevant departments for developing module/integrated sessions.

Thanking you,

Dr Somdatta Patra
Convener, Alignment Integration Committee for medical undergraduate training under CBME curriculum

Copy to

1. Principal, Chairperson, Curriculum Committee.
2. Dr S V Madhu, Dir Prof and HOD Endocrinology and Faculty In Charge, Academic affairs
3. Dr Khan Amir Maroof, Convener Curriculum Committee and Coordinator, MEU

UCMS and GTB Hospital, Delhi 95
Attendance sheet

Title of the meeting: Curriculum Committee

Date: 10.10.22

Time: 2 PM

Venue: Committee Room, Principal Office

Sno	Name	Designation	Dept/ Section	Signature
1	Dr. Rachne Gupta	Professor	Pharmacy	
2	Dr Sanjay Gupta	Dir. Prof. Surgery	Medicine	
3	Dr Sonal Sharma	Dir. Prof.	Pediatry	
4	Mrs. Alankrita Kaur	Dir. Prof. Engg		
5	Dr. Amilesh Aggarwal	Prof. Medicine		
6	Deepak Kumar	President, Student Union		
7	Dr. Prema Batra	Dir. Prof.	Pediatrics	
8	Dr Dheeraj Shah	Dir. Prof.	Pediatrics	
9.	Dr. Piyush Gupta	Principal UCMS		
10.	Dr. Icham Anirudh	Convener Curriculum Committee		

Curriculum Committee meeting
UCMS and GTB Hospital, Delhi

Date: 10th Oct 2022

Time: 2 pm to 3.30 pm

Venue: Committee Room, Principal Office

Members attended: The Principal UCMS, chaired the meeting. Attendance sheet attached below.

Agenda:

1. Electives for MBBS 2019 batch. It has to be conducted just after 3rd Prof part 1 exams. As due to Covid related lockdowns, there was a change in their schedules. The third prof part 2 duration as suggested by MoHFW letter no. V-110025/235/2020 allocates 12 months for the same i.e. 1st Feb 2023 to 31st Jan 2024. It then gives Feb 2024 for Final exams, and beginning of internship from 1st March 2024. The original Gazette also gives 12 (teaching) +1 (final prof exam) months to Third prof part 2. As the third prof part 1 exam of 2019 batch will be in Feb 2023, it is getting less number of months in 3rd Prof part 2. Therefore the electives might have to be curtailed to one month. It was noted that NMC has also reduced certain duration for all the batches in various professional years and even electives to adjust for Covid disruption and bring the teaching schedule back to pre-Covid timelines. It was decided that if any notification from the University of Delhi will reach us within this month we will go by that. If not, then we will write to the NMC through the regional centre asking for clarification.
2. Some departments have shared topics for electives, while a majority of the departments have not. It was decided that an email will be sent to all those departments for submitting the electives by 23rd October 2022, and it will be mandatory for the departments to submit it. This is because it was observed that some departments took submission of electives to be an optional thing. It was suggested that an orientation session must be held with all the faculty who will be conducting the electives to orient them about the requirements of electives and how to conduct it.
3. To give options to the students, we can use the criteria of average scores in the first prof and second prof. The student can opt for the available electives consecutively from this list. Each department should have not more than 10 students (approx) at any given point of time for the electives.
4. MBBS 2021 (admitted in 2022) batch: Second phase timetable to be made ready and submitted to curriculum committee by Dec 2022. Phase 2 starts from 1st March 2023 and is till 29th Feb 2024. Phase 2 prof exams of this batch are in March 2024. The C.C. will request Dr Shukla Das (Chair, Curriculum Subcommittee Phase II MBBS) for the same.
5. MBBS 2020 batch: Its second Prof exams must be over in Jan 2023. Phase 3 part 1 is from 1st Feb 2023 to 30th Nov 2023. 3rd Prof part 1 exam is scheduled for Dec 2023. Its timetable must be ready by Dec 2022. For phase III part 1 timetable, Dr Jolly Rohatgi (Chair, Curriculum Subcommittee Phase III part 1 MBBS) will be requested.

V. A. M

6. MBBS 2019 batch: Its 3rd Prof part 1 exams may be in Jan 2023. Its 3rd prof part 2 begins from 1st Feb 2023 and will be till 31st Jan 2024. Their 3rd Prof part 2 exams will be in Feb 2024. Internship must start from 1st March 2024. It seems that this batch will get 10 months (April 23 to Jan 24) for 3rd prof part 2. Dr Navneet Kaur (Chair, Curriculum subcommittee Phase III part 2 MBBS) will be requested for the same.
7. MBBS 2022 batch: This batch will begin from 15th Nov 2022. The first option that emerged was to write to the MD (GTBH) to allot the Conference hall for one month for the same. They can be offered LT-4 for conducting their programs. Second option was to prepare the timetable in such a way that there is minimum clash between the lectures of this batch and the earlier one. It was also pointed out that we should ask PWD to handover the LT 4 to the college by the end of this month so that it would be possible to use it in future. Foundation course was coordinated by Dr Neelam Vaney earlier, which will now be done by Dr Dheeraj Shah, the Faculty i/c. Academic Activities. It was decided that we should wait till the counselling for the new batch begins by which time it is likely that the NMC will give the timeline based academic schedule for this batch.
8. The next meeting will be held in the last week of October 2022.
9. The meeting ended with thanks to the Chair.


Dr Khan Amir Maroof
Convenor
Curriculum Committee
UCMS and GTBH Delhi-95

Enc. Attendance sheet