

Minutes of meeting
Curriculum Committee
UCMS and GTB Hospital, Delhi

The Curriculum Committee meeting was held on 27th March 2023 from 2pm to 4pm in the Principal office's committee room.

The following members were present: Prof Piyush Gupta (Principal and Chairman of Curriculum Committee), Prof Prerna Batra, Prof Asha Tyagi, Prof Dheeraj Shah, Prof Navneet Kaur, Prof Seema Garg (represented for Prof Dinesh Puri), Prof Sonal Sharma and Prof Khan Amir Maroof (Convener).

The following members could not attend due to being on leave or due to some other assignment: Prof Amitesh Aggarwal, Prof Sanjay Gupta, Mr Deepak Kumar.

Agendae:

1. MBBS Phase III part II annual timetable for 2019 batch - approval
2. Amalgamation of students under the old scheme with students under CBME curriculum.
3. Update about internship logbook and electives
4. NMC updated guidelines regarding the constitution of the Curriculum committee
5. Remedial measures in first phase - issue raised by Prof Seema Garg (Department of Biochemistry)

Prof Piyush Gupta gave the opening remarks about the meeting and requested Prof Amir to present each agenda item and update and / or open for discussion.

Item 1: MBBS Phase III part II annual timetable for 2019 batch - approval

The committee appreciated the efforts of the Curriculum Phase 3 part 2 subcommittee and its chair, Prof Navneet Kaur for developing the annual timetable for this phase for MBBS 2019 batch students. The committee approved the annual timetable in principle for upload on the college website and to be shared with the students and the respective departments. The committee asked that in a few slots, the competencies were not mentioned in the annual timetable and that they should be filled by the respective departments by the end of April. It was also informed that as the Skill Lab in our college is undergoing a revamp with new models as per the NMC recommendations, the phase 3 part 2 curriculum subcommittee will have to plan for skill lab teachings and also put it in their annual timetable as and when the skill lab is fully functional in the college.

Item 2: Amalgamation of students under the old scheme with students under CBME curriculum.

As per the NMC circular letter no. U.11026/1/2022-UGMEB dt. 31st March 2022 and the email received from the Dean, Faculty of Medical Sciences, University of Delhi, the Curriculum Committee approved for amalgamation of teaching for the MBBS students belonging to the old scheme with the students under the CBME curriculum with informed written consent from the students under the old scheme. The Academic section will be informed accordingly to bring out the posting schedule of the students under the old scheme along with the students under the CBME scheme. This has to be done for all the students

under the old scheme in the various MBBS phases currently. Similarly, the theory classes (including lectures, SDL, SGT, AETCOM) of the students under the old scheme will also be amalgamated with the students under the CBME scheme.

However, the examination of the students under the old scheme will be as per the guidelines of the old scheme only.

The Academic Section needs to circulate a notice regarding this to all the departments also.

Item 3: Update about internship logbook and electives

The internship logbook as per the Compulsory Rotatory Medical Internship guidelines 2021 has been finalised with inputs from all the departments. The Curriculum Committee approved the logbook.

As per the discussion in the last Curriculum Committee meeting, the elective postings of the MBBS batch 2019 is going on at present and it will end on 31st March 2023. Feedback with the students and the faculty will be obtained in April 2023. It was observed that there is no clarity in the NMC guidelines regarding any remedial measure for those students who don't complete the required 75% attendance which is the eligibility criteria for appearing in the MBBS Third phase part II examination. It was decided that the respective departments should devise remedial measures so as to complete the elective related attendance.

Item 4: National Medical Commission, Undergraduate Medical Education Board, Academic Cell issued guidelines vide letter dated 22.3.2023 regarding conduct of Faculty Development Programs which includes guidelines regarding the composition of the Curriculum committee. The Chairman, Curriculum Committee will look into the current composition and make modifications as needed according to the new guidelines.

Item 5: Remedial measures in first phase - issue raised by Prof Seema Garg (Department of Biochemistry)

Prof Seema Garg brought to notice of the Curriculum Committee members that their department is conducting remedial exams for the MBBS students under CBME. This is for those students who are not eligible to appear in the first professional examination as their internal assessment scores do not meet the eligibility criteria. If the students clear the remedial examination as per the eligibility criteria, they are allowed to appear in the Professional examination. This has led to the students not being serious in the first and second internal examinations and then preparing for the remedial examination later. The committee had a few suggestions: i) This should be resolved in the Courses Committee meetings of the respective departments at the level of Faculty of Medical Sciences, University of Delhi ii) The guidelines of the CBME has to be looked into for more clarity on this issue iii) Dr Asha Tyagi and Dr Seema Garg to explore and update the committee what was the past practice before CBME regarding this, in our institute. Inputs from other pre-clinical departments will also be obtained. This will be considered again in the next curriculum committee meeting. Dr Seema Garg shared the past practice i.e. before CBME, in such matters as follows:

If the students were not found to be eligible, they were detained.

Such detained students had to appear again for the internal assessment examination before the supplementary examination.

Internal assessment was calculated again for these students.

The better of the 2 assessments was sent to the university.

At the time of writing the minutes, Dr Seema Garg has shared a tentative plan for resolving this issue which is attached as an annexure. This will be discussed in the next Curriculum Committee meeting.

The meeting ended with thanks to the Chair.

P.S. The NMC guidelines mention that there should be quarterly meetings of the Curriculum committee and its minutes must be shared with the NMC Nodal/Regional Center within one month. These minutes once approved by the Curriculum Committee members will be shared with the NMC Regional centre at MAMC, New Delhi.

Curriculum Committee Meeting
UOMS & GSB Hospital, Delhi-95
27/3/2023
2pm-4pm

Name	Dept.	Signature
1. Dr. Khan Amir Hanif	Commerce Hq. Comm. Med	K.A.M.
2. Dr. Prema Bhat	Div. Gen. Pediatrics	Prema
3. Dr. Asha Tyagi	Anaesthesia	Asha Tyagi
4. Dr. Rakesh Gupta	Pharmacology	Rakesh Gupta 27/3/23
5. Dr. Navneet Kaur	Surgery	Navneet Kaur 27/3/23
6. Dr. Dhruv Shah	Pediatrics	Dhruv Shah 27/3/23
7. Dr. Seema Garg (On behalf of Dr. Pari)	Biochemistry	Seema Garg 27/3/23
8. Dr. Sonal Sharma	Pathology	Sonal Sharma
9. Dr. Piyush Gupta	Principal	Piyush Gupta 27/3/23

K.A.M.

Annexure

Guidelines for Remedial measures as suggested by Dr Seema Garg, Prof. Biochemistry, UCMS and GTBH For Phase 1

1. There will be at least 3 internal assessment (IA) examinations in the academic year.
2. The internal assessment will be calculated based on these IA examinations.
3. Those who are not found to be eligible for university examination based on the internal assessment or are absent in any of these examinations will have to appear for remedial examination.
4. The remedial examination will be conducted after the pre prof exams and before sending the final internal assessment to the university
5. The remedial examination will comprise of theory and practical examination. The pattern of exam will be same as pre prof examination . The students appearing in remedial examinations will have to take both theory and practical examination.
6. The internal assessment will be recalculated taking into account all the 3 internal assessment examinations (irrespective of whether the student has appeared in such examination or not) and remedial examination.
7. A lenient approach can be taken for the students with genuine medical condition, provided they produce a medical certificate from the medical board of UCMS and GTBH Hospital. For such students the Internal assessment can be calculated from any 03 examinations (internal assessment and remedial) in which they have appeared.
8. Eligibility for appearing in Prof exam: IA -50% in aggregate (theory + practicals) and not less than 40% in theory and practical respectively.
9. Student who score less than the prescribed internal assessment as eligibility to appear in university exam even after remedial exam, will be detained. Such students will re appear in another exam conducted after the university examination as a pre Supplementary Exam.
10. The internal assessment for these students will be calculated on the basis of pre supplementary Examination marks only. Students who do not qualify after pre supplementary examination will appear in the preprofessional examination with the subsequent regular batch.