**FACULTY OF MEDICAL SCIENCES**

**(UNIVERSITY OF DELHI)**

**M I N U T E S**

A meeting was held on **10th January 2024 at 11.00 a.m.** in the hybrid mode in the Committee Room, Faculty of Medical Sciences, 7th Floor, VPCI Building, University of Delhi, Delhi-110007 to discuss and finalize the date sheet of MBBS-I Prof. (Batch-2023) /II Prof. (Batch-2021 & 2022) / III Prof. (Part-I) (Batch-2020 & 2021) and 3rd Prof. (Part-II (Batch-2019 & 2020) and BDS-I/II/III & Final Prof. Examination-2024-25.

The following members were present:

1. Prof. Sunita Kalra, Dean (Medical) – Chairperson
2. Dr. Sabita Mishra, MAMC
3. Dr. Jolly Rohatgi, UCMS
4. Dr. Gaurav Aggarwal, Academic Registrar, LHMC
5. Dr. Amita Suneja, UCMS (Online)
6. Dr. Amitesh Aggarwal, UCMS (Online)
7. Dr. Tulika Tripathi, MAIDS (Online)
8. Shri Ram Karan Jatav, Assistant Registrar (Examination) South Campus
9. Shri Ashwani Kumar, Assistant Registrar, Faculty of Medical Sciences

At the outset, the Dean, Faculty of Medical Sciences welcomed the members and thereafter the agenda was discussed to finalize the tentative schedule of MBBS/BDS examinations.

1. The members finalized the date sheet of MBBS-II Prof. (Batch-2021)/ III Prof. (Part-I) (Batch-2020) and 3rd Prof. (Part-II) (Batch-2019) Examination scheduled to be held in February/March 2024 and unanimously approved the same. (**Annexure-I**)
2. The members finalized the date sheet of MBBS-I Prof. (Batch-2023), MBBS-II Prof. (Batch-2022)/ III Prof. (Part-I) (Batch-2021) and 3rd Prof. (Part-II) (Batch-2020) Examination scheduled to be held in 2024-25 and unanimously approved the same. (**Annexure-II**)
3. The members finalized the date sheet of BDS-I Prof. (Batch-2023), BDS-II Prof. (Batch-2022)/ BDS-III Prof. (Batch-2021) and BDS Final Prof. (Batch-2020) Examination scheduled to be held in 2024 and unanimously approved the same. (**Annexure-III**)
4. It was also decided that one month Elective (for Batch-2020) should be started immediately after completion of practical examination of 3rd Prof. (Part-I), without waiting the result i.e. w.e.f. 11th March 2024 till 10th April 2024 for this MBBS Batch-2020 only. III Prof. (Part-II) for Batch-2020 will start from 11th April, 2024.
5. The Assistant Registrar (Exam.) SDC requested that the examination form of students should be provided in time before the commencement of examination. The Dean (Medical) assured that every institution will send the examination form at least one month before the commencement of examination.

…2.

**FACULTY OF MEDICAL SCIENCES**

**(UNIVERSITY OF DELHI)**

: 2 :

1. It was also recommended in the meeting that the moderated question papers (duly password protected in word file) should be sent to the Examination Branch, South Campus at least 15 days before the commencement of the examination so that they can print the same in time.
2. It was also recommended that the award list should be sent to the Examination Branch, SDC on the next working day of completion of practical examination so that result can be declared in time.

 The meeting ended with a vote of thanks to the chair.

 Sd/-

 (Prof. Sunita Kalra)

 Dean (Medical)

 Chairperson