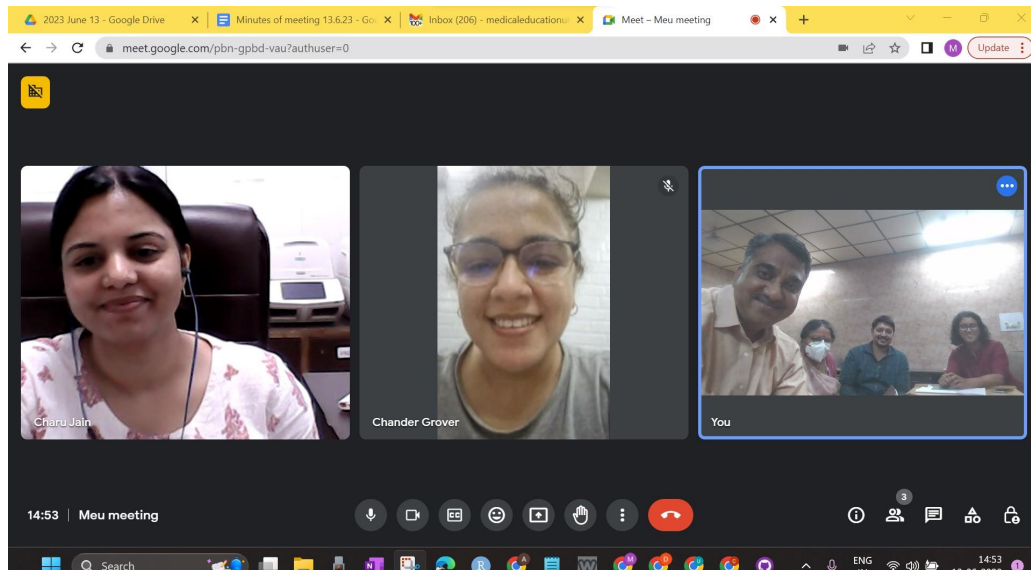


Medical Education Unit
UCMS and GTBH, Delhi 95

Dated: 13.6.23

Minutes of meeting

The meeting was held on 13.6.23 from 2 pm to 4 pm in hybrid mode in the Medical Education Unit Room on the 2nd floor of library block (onsite) and through Google Meet (online). The minutes of the meeting were approved by email.



The following participants attended the meeting (attendance sheet attached at the end of the document)

Dr Jolly Rohatgi (onsite)
Dr Chander Grover (online)
Dr Somdatta Patra (onsite)
Dr Ankur Singh (onsite)
Dr Charu Jain (online)
Dr Khan Amir Maroof (onsite) - Coordinator

The other members could not attend as they were on vacation or due to some other assignment at this time.

Agenda points and related deliberations:

1. Illuminous UCMS, the medical quiz society, has been defunct for the last few years. Another group of students who are conducting quizzes under the name Circumventricles approached the MEU and also sent an email requesting to be under the Students' Section of MEU. It was suggested that Illuminous must now be closed and we should give an opportunity to the new team Circumventricles to conduct medical quizzes under the ambit of MEU, UCMS and GTBH. It was also reiterated that the intention of the MEU is to provide a platform to the students to identify their interest areas related to medical education and implement it in the college. We

believe that this gives an opportunity to the students to try to take up newer initiatives and attempt to implement them, thereby gaining skills in networking, communication, management and leadership. If the society moves forward even after the founding students leave the college, it is well and good, and if the society becomes defunct then also it's worth the effort. This was agreed upon and we will accept Circumventricles as the medical quiz society under MEU of UCMS.

2. MEU Connect (4th issue) copies which were printed this year have to be distributed among faculty, residents, and medical undergraduates. Dr Charu will distribute in 2nd phase mbbs students 2021 batch during her class. Dr Amir will distribute to the faculty and to third phase part 1 students i.e. 2020 batch. Dr Chander will let us know if it is possible for her to coordinate this distribution for the 2019 batch or not. This has to be done within June itself.
3. Organum Donum UCMS - blood donation camp flyer for 14.6.23 has a logo without permission of the MEU or the college. This issue was a serious one, but the committee member considered that sometimes students make mistakes inadvertently and this was also like that. The Coordinator MEU had already intimated the organum donum student coordinators about this error. If any organisation or society wants to conduct any program in collaboration with MEU UCMS or wants to support any event, they should write to the MEU or to the college clearly stating in what ways would that organisation support the event or the MEU or the institution and what does it want in return. This would be considered by the MEU and a final decision will be made whether it's worth approving the collaboration/support request or not.
4. Conducting BCME courses - Issue of GST to be resolved and also the constitution of the Curriculum Committee and MEU as per the guidelines. Since March 2023, when NMC revised the guidelines for conducting Faculty development programs, there was an issue of GST i.e. how much to be collected, whether 50% of GST is also to be given to NMC as the 50% of the registration fee, approval from the college administration regarding new regulations and its financial aspects. Around three emails in this regard have been received till date regarding clarifications and other related information. Hopefully this will be sorted before the second half of summer vacation ends. We will decide the dates of BCME in the next meeting after the vacations.
5. IDEAS - a 20 minute session on Medical Education on 29.8.23 on which date one session on Community Medicine updates will be presented by the Dept of Community Medicine - Suggested topic is Artificial Intelligence tools in medical education and research - Dr Amir Maroof Khan and Dr Ankur Singh will prepare for this session. More topics and speakers invited from the MEU members for future sessions also.
6. Blog MEU Connect to begin. To give space to document opinions, perspectives, share experiences by the faculty, medical undergraduates, postgraduates, we need to have a blog where this can happen. Often students go abroad for electives or work with other organisations within India and want to share their experiences and learnings with other students and faculty or faculty attends some meeting or lead

some education and/research program and want it to be documented, this MEU Connect Blog will be a good platform. We have yet to decide which faculty member can lead this. Will discuss in the next meeting when more MEU members are available.

7. MedTechEd society to take off. To promote coding skills, and MI/AI skills, we need to begin a MedTechEd society with students. In the last meeting Dr Mohit Mehndiratta and Dr Ankur Singh were identified as faculty coordinators for this activity. It was requested of Dr Ankur Singh to move ahead in this direction and update in the next meeting. Dr Amir will send some student contacts who are already interested in this.
8. A workshop on How to develop MCQs need to be organised by the MEU as suggested by Dr Charu Jain. It was also agreed upon that MEU will circulate a google form to ask faculty members which workshops they want to enhance their medical education and research skills. This will help MEU to plan and organise relevant workshops accordingly

The meeting ended with thanks to the Chair.

Attendance sheet below:

Minutes of Meeting
12.6.23
Medical Education Unit
VCMS & SSB Hospital
Delhi - 35

1. Dr. Jolly Roshagi *[Signature]*
2. Dr. Somdatta Patel *[Signature]*
3. Dr. Ankur Singh *[Signature]*
4. Dr. Khan Amir Mansoor *[Signature]*
K.A.M.
5. Dr. Charu Jain (online)
6. Dr. Chandan Grover
(online)

[Signature]
K.A.M.
13/6/23