

Minutes of meeting held on 30 June 2021 online - 2pm to 2.30pm

The following members attended the meeting:

Drs Dheeraj Shah, Mrinalini Kotru, Chander Grover, Alpana Raizada, Mohit Mehndiratta, Somdatta Patra, Amir Maroof Khan.

Agendae:

1. Updates of activities done in the last year.
 - a. Revised basic course workshop - March 2021- funds not received yet. We will be sending reminders and follow up. Until this is released, we can't plan for the 3rd rBCW in UCMS.
 - b. Supported in online MS teams implementation - continuous support provided
 - c. Meta analysis and systematic review - October 2020
 - d. Felicitation of future medical educators: Link <https://youtu.be/Rn4EMoElkEE>
 - e. Google meet video guides:
 - i. Google Meet Video Guides: #1 - Scheduling a meeting on Google Meet - <https://youtu.be/62bfzyQds6Y>
 - ii. Google Meet Video Guides: #2 - How to send Google Meet invitation and share joining links - <https://youtu.be/QxCdSPYvIRI>
 - iii. Google Meet Video Guides: #3 - How to host a session on Google Meet - <https://youtu.be/bgginN1NatE>
 - iv. Google Meet Video Guides: #4 - Doing presentations on Google Meet - <https://youtu.be/sLpjwVQD2i8>
 - v. Google Meet Video Guides: #5 - Adding Meet Attendance extension for taking attendance on Google Meet - <https://youtu.be/PrWYbOkjzzM>
 - vi. Google Meet Video Guides: #6 - Taking Attendance during Google Meet sessions - <https://youtu.be/nLZEwMwulK8>
 - vii. Google Meet Video Guides: #7 - Managing chat-box in Google Meet - <https://youtu.be/ahtoHnGzvsU>
 - viii. Google Meet Video Guides: #8 - Ending a Google Meet session - <https://youtu.be/o0Mcxgxs9bl>
 - f. Twitter presence Twitter@MedicalUcms on 17th May 2020
 - g. Seven publications related to Medical Education (SDL, Online transition of teaching, Online transition of preclinical practicals, CBME FAIMER project, MCQ article by Dr Piyush, one editorial, one in orthopedics and med ed)
 - h. Screenshot based guides for Google Meet
 - i. Covid training of healthcare workers in 2020
 - j. Covimpressions - along with Faculty from Johns Hopkins- online international webinar
 - k. Workshop on statistics - IAG and MEU
 - l. National level online course for CBME in Community Medicine (Dr Amir and Dr Somdatta)
 - m. National level online quiz (organum donum) - june 2021

- n. Key concepts in clinical quality management - Dr Neeraj Jain - online talk - MRU + MEU 28th Oct 2020
 - o. Illuminous Integrated Medical quiz - 24 and 26 Sep 2020
 - p. Online videos for healthcare workers in Covid management
 - q. COVID Training team for HCW or UCMS and GTB hospital - includes hands on training for nurses - certificate course - currently ongoing.
 - r. My Covid story contest - award given on Jan 26th 2021 - VC DU
2. Future plans
- a. New FDP workshops on Online teaching Technology, and on CBME Assessment. It was deliberated at length w.r.t. Priority setting. The opinion was that we should conduct mini-workshops on Assessment in CBME for our faculty members and especially the newly recruited ones.
3. Organum donum and illuminous update: We have paused the activity of Illuminous due to the problems regarding the selection of a coordinator. After Dr Chetna Dengri (Founder student of Illuminous) left, there has been no official coordinator. Dr Amir will hold a meeting with their active members to see how this issue can be resolved. The Organum Donum society is doing well. They are organizing events regularly. Their transfer of coordinator post is also smooth.

Approved on email.



Thanks and regards
Dr Amir Maroof Khan